

Parent Handbook

ARISE ACADEMY



"Where potential arises!"

Welcome to Arise Academy

Dear Parents,

We are delighted to welcome you and your child to Arise Academy. Our school is dedicated to providing a warm, nurturing, and stimulating environment where children can explore, learn, and grow. We believe that primary education lays the foundation for a lifetime of curiosity, creativity, and academic success.

At Arise Academy, we emphasize a child-centered approach that fosters both intellectual and emotional development. Our dedicated teachers and staff work closely with families to create a supportive learning community that nurtures each child's unique potential.

This Parent Handbook serves as a comprehensive guide to help you understand our school policies, daily routines, and expectations. We encourage you to read through this handbook carefully, as it will provide valuable information on how we can work together to ensure a positive and enriching experience for your child.

If you have any questions or need further clarification, please do not hesitate to reach out to us. We look forward to an exciting and joyful learning journey with you and your child!

Warm regards,



Wendy Lombaard and Juliana Liut
Heads of School
Arise Academy

General information

Arise Academy is an independent school, registered with the Department of Basic Education.

At Arise Academy, we believe that learning is a partnership between parents, learners, and educators. Our goal is to provide a safe, nurturing, and inspiring environment where every child is encouraged to grow academically, socially, and emotionally.

We value open communication with our parents and encourage you to reach out whenever you have questions, concerns, or feedback. Together, we can support your child's journey to success.



**30 Nicolas Smith
Avenue
Monument**



072 199 2898



info@ariseacademic.co.za



Grade 1 – 7



**WE BELIEVE THAT EVERY CHILD IS CAPABLE,
COMPETENT, AND READY TO LEARN IN THEIR
UNIQUE WAY. OUR GOAL IS TO GUIDE THEM IN
BUILDING CONFIDENCE, CURIOSITY AND
COMPASSION AS THEY TAKE EACH STEP IN
THEIR EDUCATIONAL JOURNEY.**





Vision, Mission, and Values



Our Vision

To see every learner rise to their God-given potential, equipped with knowledge, character, and purpose to impact their world.

To nurture confident, compassionate, and capable learners who thrive academically and personally.

To be a school where excellence in education meets faith, inspiring lifelong learners and future leaders.

Our Mission

Arise Academy exists to provide quality, learner-centred education in a supportive and faith-filled environment. We partner with parents to build strong foundations, embrace each child's uniqueness, and cultivate skills for lifelong success.

We are committed to creating a safe and nurturing space where learners are encouraged to grow in knowledge, develop resilience, and live with integrity.

Through dedicated teaching, personal care, and a culture of excellence, we seek to empower learners to discover their strengths, overcome challenges, and flourish.

Our Values

At Arise Academy, we believe that children learn best in a nurturing environment where curiosity is encouraged, and learning is both meaningful and engaging. Our approach to education supports the whole child – academically, socially, emotionally, and spiritually – by integrating the following principles:

01 Faith

We honour God as the foundation of our teaching and learning, trusting Him to guide every child's journey.

02 Excellence

We strive for the highest standard in academics, character, and personal growth, encouraging learners to give their best in all they do.

03 Integrity

We believe in honesty, responsibility, and doing what is right, even when no one is watching.

04 Creativity

We inspire curiosity, imagination, and innovation, helping learners think critically and express themselves with confidence.

05 Community

We build strong partnerships between learners, parents, and teachers, fostering an environment of care, respect, and belonging.

06 Resilience

We encourage learners to persevere through challenges and grow stronger from them.

07 Compassion

We teach learners to see and serve others with kindness and empathy.





Curriculum & Approach

AT ARISE ACADEMY, OUR CURRICULUM IS DESIGNED TO PROVIDE LEARNERS WITH A STRONG ACADEMIC FOUNDATION WHILE NURTURING THEIR CHARACTER, CREATIVITY, AND CRITICAL THINKING SKILLS. WE AIM TO PREPARE CHILDREN NOT ONLY FOR ACADEMIC SUCCESS BUT ALSO FOR LIFE BEYOND THE CLASSROOM

We follow the the CAPS Curriculum (Curriculum and Assessment Policy Statement) prescribed by the South African Department of Education. This means that the learning content, assessment standards, and progression from grade to grade meet all national requirements while allowing us to deliver it in a supportive, small-group environment.

Our Curriculum

Learners make use of Impaq textbooks and learning materials, which are carefully structured to cover all core subjects.

Foundation Phase

Grade 1 – 3

**Ratio teachers:learners
1:8**

English Home Language
Afrikaans Additional
Language
Mathematics
Life Skills
Art
Drama
Bible

Intermediate Phase

Grade 4 – 6

**Ratio teachers:learners
1:12**

English Home Language
Afrikaans Home Language
Mathematics
History
Geography
Life Skills
Natural Sciences and
Technology
Art
Drama
Bible

Senior Phase

Grade 7

**Ratio teachers:learners
1:14**

English Home Language
Afrikaans Home Language
Mathematics
History
Geography
Life Orientation
Natural Sciences
Technology
Creative Arts
EMS
Art
Drama
Bible

Our curriculum focuses on the following key developmental areas:



**Critical Thinking
and Problem
Solving**



**Creativity and
Expression**



**Core Academic
Subjects**



**Practical and
Experiential
Learning**



**Holistic
Development**



**Faith and Values
Integration**



School hours

Foundation Phase Grade 1 – 3

Mondays – Fridays
07:30 – 13:00

Intermediate Phase Grade 4 – 6

Mondays – Thursdays
07:30 – 13:30

Fridays
07:30 – 13:00

Senior Phase Grade 7

Mondays – Thursdays
07:30 – 13:30

Fridays
07:30 – 13:00

Gates open at 06:45

Supervision is available for 30min after pick up times.

School terms 2026

Term 1: 14 January – 27 March

Term 2: 8 April – 26 June

Term 3: 21 July – 23 September

Term 4: 6 October – 9 December



School Rules & Code of Conduct

01 Attendance and punctuality

- Learners must attend school regularly and arrive on time.
- Absences must be reported by the parent/guardian before 08:00 on the same day.
- A written note or medical certificate must be provided for absences longer than two days and on days of scheduled formal assessments.
- Repeated absenteeism without valid reason may result in disciplinary action.
- Learners must be dropped off and collected on time. The school and staff can not be accept responsibility for learners dropped off or collected outside of normal school hours.
- Supervision is only available from 06:45, until half an hour after pick up times. Please make the needed arrangements in this regard.
- Please not hooting at the gate. The gate will be opened during drop off and pick up times. Should you need to enter the premises on any other time, please contact the office to open up the gate.
- School hours are as follow:
 - Foundation Phase (Grade 1 – 3):
07:30 – 13:00 Mondays – Fridays
 - Intermediate and Senior Phase (Grade 4 – 7)
07:30 – 13:30 Mondays – Thursdays
07:30 – 13:00 Fridays

02 Dress code and appearance

- Learners must, at all times, be tidy and neatly dressed. The image projected to other must be of pride, showing respect to themselves and to others.
- The school does not currently prescribe a formal uniform; learners may wear ordinary clothes. However, clothing must be neat, clean, and appropriate for a learning environment. Clothes must be of such length that stomachs and other parts are appropriately covered.
 - No short skirts/shorts.
 - No clothing that reveals underwear or is transparent.
- Hair must be neat and well kept. Girls may wear their hair loose, provided it is out of their eyes and does not hinder focus or participation in class.
- No long artificial nails or excessively decorated nails are permitted.
- Personal appearance should reflect respect for the school environment.
- Ear piercings and ear rings are only to be worn by girls. Any jewellery worn to school must still be neat and must not interfere with the learner's academic work.



03 Behaviour and Discipline

- Learners must show respect to all staff, peers, and visitors at all times.
- Bullying, discrimination, or harassment of any kind will not be tolerated.
- Offensive language, fighting, or disruptive behaviour is strictly prohibited.
- Learners must follow instructions given by teachers and school staff promptly.
- Learners must strive to bring out the best qualities in themselves and in others.

04 Respect of property

- Learners are expected to respect school property, as well as the property of staff and fellow learners.
- Any damage caused intentionally or through negligence will be charged to the parent/guardian.
- Desks, textbooks, and resources must be kept in good condition.
- No unauthorized use of the School's equipment will be allowed.
- Premises must be kept tidy at all times. No littering or damaging of property will be tolerated.
- Learners may not play, walk or jump in the flowerbeds or damage anything in the gardens of the school.
- Learners are restricted to the classrooms, rest rooms and garden. Access to other areas are strictly prohibited.
- Hygiene and cleanliness are extremely important. Each learner must leave the rest room clean and tidy after it has been used.

05 Homework and academic commitment

- Homework and assignments must be completed on time.
- Parents/guardians are expected to support the learner's academic progress by monitoring homework and encouraging consistent study habits.
- Learners must not engage in plagiarism, cheating, or dishonesty in assessments.
- Learners are expected to complete and submit all work and assignments on time.

06 Technology and online conduct

- Learners are not allowed to have cell phones with them at the centre.
- The School does not encourage WhatsApp groups or other social media groups among learners, as these often lead to online bullying.
- Parents remain fully responsible for monitoring and managing their child's phone use and online behaviour. The School cannot be held liable for any form of online bullying or inappropriate communication that takes place outside of school. The School will only intervene if such behaviour overflows into the school environment.

07 Health and safety

- Learners must conduct themselves in a way that ensures their own safety and the safety of others.
- The following items are strictly prohibited on school premises, during school outings, or at any school-related activity:
 - Cigarettes, e-cigarettes, and vapes.
 - Alcohol in any form.
 - Drugs, narcotics, or any illegal substances.
 - Knives, weapons, toy weapons, or any dangerous objects.
 - Fireworks, lighters, or matches.
 - Pornographic or offensive material.
 - Any other object or substance that poses a risk to the health, safety, or wellbeing of learners and staff.
- Possession of prohibited items will result in immediate disciplinary action, which may include suspension or expulsion, and may be reported to law enforcement if necessary.
- Learners must remain on the school premises during school hours unless written permission for early departure is provided by a parent/guardian.

08 Parent and Guardian commitments

- Parents/guardians agree to:
- Support the school in maintaining discipline and enforcing the Code of Conduct.
- Attend parent meetings and stay informed about the learner's progress.
- Communicate openly with the school regarding concerns, challenges, or special needs.
- Ensure school fees are paid according to the agreed schedule.
- Take responsibility for their child's conduct outside of school, especially regarding technology and social media use.



09 Disciplinary procedures

- Minor offences will be addressed through verbal warnings and counselling.
- Repeated or serious offences may result in written warnings, detention, suspension, or in severe cases, expulsion.
- Parents will be informed of disciplinary actions and may be required to attend a disciplinary meeting.

10 General rules

- Food and drinks are only allowed in designated areas.
- No littering – all learners must keep the school grounds clean.
- Learners must participate respectfully in school activities, assemblies, and events.



Parent partnership

AT ARISE ACADEMY, WE BELIEVE THAT WHEN PARENTS AND TEACHERS WORK TOGETHER IN PARTNERSHIP, CHILDREN THRIVE. YOUR INVOLVEMENT, ENCOURAGEMENT, AND SUPPORT FORM AN ESSENTIAL PART OF YOUR CHILD'S EDUCATIONAL JOURNEY. WE BELIEVE THAT A CHILD'S EDUCATION IS MOST EFFECTIVE WHEN PARENTS, TEACHERS, AND THE SCHOOL COMMUNITY WORK TOGETHER IN PARTNERSHIP. WE VALUE OPEN COMMUNICATION, COLLABORATION, AND SHARED RESPONSIBILITY TO ENSURE THAT EVERY CHILD CAN REACH THEIR FULL POTENTIAL — ACADEMICALLY, SOCIALLY, AND EMOTIONALLY.

Communication channels

To ensure that parents stay informed and connected, we make use of the following channels:

- **WhatsApp Groups:**

- Each phase has a general WhatsApp group for school-wide information.
- Each grade has a group for grade-specific communication.
- Parents are responsible for ensuring that they are added to the relevant groups. If you are not on a group, please contact the school office.
- Please notify the office of any changes to your contact number, or if a homework assistant or tutor needs to be added.

- **Teacher Communication:**

- For subject-specific queries, parents may contact teachers directly.
- We ask that parents respect teachers' privacy by not contacting them after 16:00.

- **School Office:**

- The school office can be contacted between 08:00 and 15:00 at 072 199 2898.
- Emails may also be sent to info@ariseacademic.co.za.

- **Parent Meetings:**

- At the beginning of each academic year, a parent meeting is held.
- At the beginning of each term, parent meetings are scheduled for report handouts.
- Parents are always welcome to make appointments with teachers or management — we have an open-door policy and value constructive communication.

Expectations of parents

We see parents as key partners in their child's learning journey. To support this partnership, we kindly ask parents to:

- **Support Learning at Home:** Encourage good study habits, assist with homework where needed, and foster a love of learning.
- **Prioritise Attendance:** Ensure that your child arrives on time, attends school regularly, and participates in school activities. Consistent attendance plays a crucial role in your child's academic and social development.
- **Respectful Communication:** Use clear and respectful communication with teachers, staff, and other parents. Concerns should be raised directly with the school, in the right channels, and not via social media or informal groups.
- **Partnership Mindset:** Work with teachers and support staff to address challenges early, remembering that we share the same goal — the well-being and success of your child.
- **Encourage Responsibility:** Help your child take ownership of their learning by developing independence and accountability for tasks and behaviour.

How parents can get involved

We value and welcome parental involvement in many ways, both in the classroom and within the broader school community.

- **Supporting Your Child's Learning:** Teachers, parents, and other support personnel (such as tutors or therapists) play a vital role in a child's holistic development. When we work together, we can ensure that every learner is supported academically, emotionally, and socially.
 - **Parent Equips:** Throughout the year, we host workshops, training sessions, and information evenings to empower parents in their role as their child's primary support system.
 - **Family Activities:** The school organizes events designed to build strong family bonds and encourage quality time together. These activities strengthen the sense of community and belonging.
 - **Volunteering:** Parents may also be invited to assist with school events, outings, or projects. Your time and skills are a valuable contribution to the life of our school.
- 



Fees and administration

AT ARISE ACADEMIC, WE HAVE CAREFULLY STRUCTURED OUR FEES TO SUPPORT THE HEART OF OUR VISION — MAINTAINING LOW STUDENT-TO-TEACHER RATIOS AND PROVIDING QUALITY, INDIVIDUALIZED LEARNING EXPERIENCES. UNLIKE PUBLIC SCHOOLS, WE DO NOT RECEIVE ANY FINANCIAL SUPPORT OR SUBSIDIES FROM THE DEPARTMENT OF EDUCATION: OUR FEES ARE THE SOLE MEANS BY WHICH WE SUSTAIN THE HIGH STANDARD OF EDUCATION AND CARE WE OFFER. EVERY FEE CONTRIBUTES DIRECTLY TO CREATING AN ENVIRONMENT WHERE CHILDREN CAN THRIVE, WITH THE PERSONAL ATTENTION AND RESOURCES THEY NEED TO SUCCEED. WE SEE SCHOOL FEES NOT SIMPLY AS A COST, BUT AS AN INVESTMENT IN YOUR CHILD'S FUTURE.

Foundation Phase (Grade 1 – 3)

	OPTION 1 Monthly Fee Payable upfront by the 1 st of each month January - December	OPTION 2 Partial Settlement Partial upfront payment. 12% of annual fee (less 7,5%) by 31 January 2026 with monthly installments January - December	OPTION 3 Full Settlement Upfront payment annual payment (less 7,5%). Payable before 31 January 2026
NEW LEARNERS: Non-refundable enrolment fee Payable by approval of application	R2 500	R2 500	R2 500
EXISTING LEARNERS: Continuation fee Payable by 31 October 2025 to secure placement at Arise for the next academic year	R1 000	R1 000	R1000
Upfront payment Payable by 31 January 2026	R0	R5 439	R45 321
Monthly payment Payable upfront by the 1 st of each month	R4 083 X 12 months	R3 593 X 12 months	R0

Intermediate Phase (Grade 4 – 6)

	OPTION 1 Monthly Fee Payable upfront by the 1 st of each month January - December	OPTION 2 Partial Settlement Partial upfront payment. 12% of annual fee (less 7,5%) by 31 January 2026 with monthly installments January - December	OPTION 3 Full Settlement Upfront payment annual payment (less 7,5%). Payable before 31 January 2026
NEW LEARNERS: Non-refundable enrolment fee Payable by approval of application	R2 500	R2 500	R2 500
EXISTING LEARNERS: Continuation fee Payable by 31 October 2025 to secure placement at Arise for the next academic year	R1 000	R1 000	R1000
Upfront payment Payable by 31 January 2026	R0	R5754	R47 952
Monthly payment Payable upfront by the 1 st of each month	R4 320 X 12 months	R3 802 X 12 months	R0

Senior Phase (Grade 7)

The Grade 7 enrolment and continuation fee, includes a YES-assessment (Your Extraordinary Self) with PDF-feedback report. This evaluation is a head start for their high school career. The assessment focusses on understanding your identity and using it to guide decisions which will help future subject choices and career decisions. Should parent wish to have a one-on-one feedback session with the consultant, it can be arranged with him at an additional cost.

	OPTION 1	OPTION 2	OPTION 3
	Monthly Fee Payable upfront by the 1 st of each month January - December	Partial Settlement Partial upfront payment. 12% of annual fee (less 7,5%) by 31 January 2026 with monthly installments January - December	Full Settlement Upfront payment annual payment (less 7,5%). Payable before 31 January 2026
NEW LEARNERS: Non-refundable enrolment fee Payable by approval of application	R3 000	R3 000	R3 000
EXISTING LEARNERS Continuation fee Payable by 31 October 2025 to secure placement at Arise for the next academic year	R1 500	R1 500	R1500
Upfront payment Payable by 31 January 2026	R0	R5 954	R49 617
Monthly payment Payable upfront by the 1 st of each month	R4 470 X 12 months	R3 933 X 12 months	R0



Homework Club



01 Who can come?

Grade 1 - 7 learners that are enrolled at Arise Academy. Homework Club is also available for brothers and sisters of our Arise students, as long as they are in Grade 1 - 7 and have their own transport from their school to Arise.

02 How do we help?

Support with homework by qualified teachers. Support with tasks and projects. Research materials and everything the learner needs still remain the responsibility of the parents. Test and exam preparation. Revision must still be done at home.

03 When is homework club?

Mondays - Thursdays
after school - 16:00

Learners pack an extra lunch box and snacks so they can focus after their break.

Only available during the school term and not during holidays.

04 What are the costs?

REGISTRATION FEE:

R200

MONTHLY PAYMENTS:

R1800 per month

(Sibling discounts do apply)





Arise Academy

"Where potential arises!"

Contact Support
072 199 2898
info@ariseacademic.co.za

Arise Academy
30 Nicolas Smit Avenue
Monument
Krugersdorp